Members Present: Marcia Coffin, Laurie Bryan, Jody Simpson, Sarah Bauhan Jack McWhorter, Nancy Macalaster, and Linda Coughlan, Recording Secretary

7:00 P.M. Chair Nancy Macalaster called the meeting to order.

Minutes of October 22nd, 2020
Laurie Bryan moved to accept the minutes of the October 22nd meeting as written. Jack McWhorter seconded the motion; the vote was unanimous in favor of the motion.

Nancy Macalaster began the meeting by saying there were two agenda items she would like to bring up for discussion. The first was she wished to welcome Sarah Bauhan as a new member. She introduced the commission members who each commented on their history in town.

Nancy advised the commission members that she, Jack and Marcia had agreed to renew their memberships on the commission.

Nancy said the second agenda item for the meeting was a review of the ordinance. The commission discussed the updated copy of “The Secretary of the Interior’s Standards for the Treatment of Historic Properties”. Laurie mentioned that she had condensed the over two hundred page report down to six pages that she believed covered pertinent issues for the commission. She said would forward her copy on to members.

The commission reviewed articles under Overlay Districts Article 8 Historic District. Some of the following articles reviewed were:
8.5.1 Regulated Activities
8.8.4 Scale and Size – The commission discussed the advantages of making site visits to determine how proposed changes compared in size and scale to existing historic properties.
8.8.17 Demolition or Relocation of Buildings or Other Structures

The commission said they were tasked to preserve the character of the town while following the ordinance; and to interpret the ordinance as it applies to applications. It was mentioned that residents be encouraged to attend and participate at their meetings to see how they arrive at their decisions especially on large projects. The commission also believed that it was important for residents to ask questions and express their pro or con thoughts relative to a proposed project.

The commissioner’s also discussed enforcement and appeals. Under 8.10 Appeals any person or persons aggrieved by a decision by the HHDC has the right to appeal that decision to the Zoning Board of Adjustment.

There being no further business, Nancy moved to adjourn the meeting at 8:15. Jack seconded the motion; the vote was unanimous in favor of the motion.

Respectfully submitted,

Linda Coughlan
Recording Secretary

Next scheduled meeting: March 24th, 2020