

Hancock Budget Advisory Committee
November 26, 2013
Minutes

Present: Lauren Carney, Matthew Hale, Ron Mack, and Pat Payne, with Chief Andrew Wood attending on behalf of the Police Department.

The meeting was called to order at 6:03.

Chief Wood took the committee through his 2014 budget request, line by line, with the notable highlights being:

4210-110 – Full Time Salaries: reflects an increase of \$8,303 that is split between on-call coverage stipends (two officers, each providing 10-15 hours of on call per week; approx \$50/week/officer totaling \$5,200) and step increases for officers, effective on the anniversary of their date of hire (\$3,103).

4210-130 – Special Details: seeking \$500 to be used to cover events like Old Home Day and 4th of July special details where the Chief feels that additional manpower is required to help assist with crowds and traffic control.

4210-635 – Gasoline: request is \$11,500, which is \$1,500 less than last year. Reduction in the line item is due in large part to higher MPG of the Ford Interceptor, purchased in 2012, and in anticipated savings seen by replacing the 2009 Crown Victoria with another higher MPG vehicle (separate warrant article request).

4210-740 – Equipment: request is for \$4,000 and is a new line item for purchasing updated computers. The existing computers are 5 to 8 years old and Chief Wood would like to replace two (2) of the five (5) desktops in the police station, and add in two tablets for portability. Much like the Town Administrator has done, this is the first step to establish a rotating

replacement schedule to avoid having to replace all systems at the same time.

4210-744 – Software: request is for \$4,000 to update and upgrade the department's IMC police software package to a multi-user version. Upgrading to the new version will allow additional functionality that incorporates images and photos into the record keeping system, as well as allowing multiple users to log on to the system at a time.

Overall, the Police Department budget request shows a net increase of \$15,197 over the current budget levels.

The next meeting of the HBAC will be on Tuesday, December 17th, 2013, at 6 PM.

Ron Mack will ask representatives of the Conservation Commission, the Recreation Committee and the Fire Department to attend upcoming meetings.

The meeting adjourned at 7:02 PM

Respectfully submitted,
Matthew Hale