

**HANCOCK, NH**  
**SELECTBOARD MEETING MINUTES**  
**October 10, 2016**

**PRESENT:** John Jordan, Chair; Tom Shevenell; Erik Spitzbarth; Diane Kendall, Town Administrator

**OTHERS:** Robert Hayden, VP Standard Power

Jordan called the meeting to order at 4:00pm.

**STANDARD POWER OF AMERICA:** Robert Hayden, spoke to the Selectboard regarding 2017 and 2018 electricity purchasing contracts. The town takes advantage of lower average cost per KWH over the year by purchasing electrical power through a buying group. Hancock is classified as a green customer by purchasing the power from 100% green or renewable sources generated in NH.

**OTHER SELECTBOARD BUSINESS:** Spitzbarth motioned to amend the minutes of October 3, seconded by Shevenell where in OTHER SELECTBOARD MINUTES the minutes read "Shevenell motioned to accept the September 26<sup>th</sup> 4:00pm, seconded by Jordan and unanimously approved" to "Shevenell motioned to accept the September 26<sup>th</sup> 4:00pm, seconded by Jordan. Roll call as follows, Shevenell, aye; Jordan, aye; Spitzbarth, abstain" because Spitzbarth did not attend the 4:00pm meeting. Shevenell seconded the motion accept the Minutes of October 3 as amended and unanimously approved by the board. Consent Agenda items:

- 9/14/16 Check Manifest \$31.00 General Operating
- 10/7/16 Check Manifest \$342,857.38 General Operating
- 9/30/16 Water Check Manifest \$5,081.23
- 10/5/16 Payroll Manifest \$14,294.32 Pay Date 10/7/16
- 10/7/16 Class VI-OHRV Application NE Association of 4WD Clubs

Spitzbarth motioned to accept the Consent Agenda of 10/4/17 to 10/10/2016, seconded by Shevenell and unanimously approved.

Selectboard authorized by signature consent to recommend Spencer Thompson and Joshua Moreen be appointed as Deputy Forest Fire Warden replacing Kurt Grassett.

Selectboard authorized notification to inhabitants of Town of Hancock to meet at Town Hall on Tuesday, November 8, 2016. The polls will be open between 8:00am and 7:00pm to bring in votes for President and Vice-President of the United States, Governor, US Senator, US Representatives, Executive Councilor, State Representatives and County Officers.

**PERSONNEL MATTER:** Spitzbarth motioned to enter Nonpublic Session citing RSA 91-A:3 II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her. Shevenell seconded the motion. Roll call vote to enter nonpublic session: Spitzbarth, aye; Shevenell, aye; Jordan, aye. The Selectboard entered non-public session at 4:45pm. The Selectboard returned to public session at 5:15pm. Spitzbarth motioned to seal the nonpublic meeting minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Shevenell seconded the motion. A roll call vote seal the minutes are as follows, Spitzbarth, aye; Shevenell, aye; Jordan, aye.

**COMPENSATION PLAN AND STUDY:** The Selectboard discussed the draft job descriptions identified some that may need further revision to clearly identify characteristics used in the rating manual to rank positions by grade. Kendall will forward the remarks to Jacobs for revision.

**DPW:** Selectboard discussed progress on Middle Road and Tannery Hill to be on track as expected. Kendall reported application status for the position of Light Equipment Operator.

**CONVAL:** Jordan remarked that the Conval budget surplus would be returned as credit to the 2017-2018 Conval 12 month installment billing. Jordan said CONVAL School Board will hold first budget session on the first Saturday in November from 8:30 to 3:00.

**CONSERVATION COMMISSION:** Selectboard considered a letter from the Conservation Commission regarding an easement violation of forestry activity. The letter requested the Selectboard assess a penalty of \$395.43 (net value of trees). The Selectboard unanimously authorized billing the owner for the penalty and returning the fund to the Conservation Fund upon receipt of payment. Spitzbarth asked about processes for notifying current recreational use property owners for wrongly posting land against hunting. Selectboard will consult with the assessing department.

**MEETINGHOUSE WINDOWS:** The Selectboard discussed biannual preventative maintenance of the elevator at the Meetinghouse. Shevenell spoke about coordinating work on windows with next maintenance as the lift must be lowered to allow work. The Selectboard also spoke about the annual assessment of the building as required by the LCHIP grant.

**LIBRARY:** The Selectboard spoke about drafting an agreement with Library Trustees regarding building and grounds maintenance.

Spitzbarth motioned to adjourn the meeting at 6:30pm, seconded by Shevenell and unanimously approved.

**Next Meeting:** October 17, 2016 at 4:00pm in the Town Office Barbara E. Caverly Meeting Room, lower level.

Respectfully submitted,  
Diane Kendall, Town Administrator