

HANCOCK SELECTMEN'S GUIDELINES

March 20, 2017

- Decisions are always made as a group. No one Select Board member may act upon his or her own.
- Only one Select Board member will be designated to talk with the press. Usually that task is left to the Chair.
- Since we are looked upon as the governing authority, it behooves us to listen to our constituents and reply with a knowledgeable and intelligent response based upon fact.
- Concerns raised by constituents should be brought before the entire Select Board for discussion.
- Assignments are based upon seniority.
- All agenda items intended for discussion at meetings must be scheduled through the Town Administrator for inclusion in the next meeting agenda.
- Our meetings are scheduled to last one and one half hours (1 ½ hrs). Discussions should be to the point and clearly articulated.
- Reading, signing of documents and approval of previous minutes are required to be performed once a week, prior to the next scheduled meeting.
- Discussions among Select Board members must be conducted at our scheduled meetings in public, otherwise we will be in violation of RSA 91-a.